

# Jasper County, Iowa

**Joe Brock**

**Denny Carpenter**

**Doug Cupples**



**Board of Supervisors**

Courthouse

PO Box 944

Newton IA 50208

Phone 641-792-7016

Fax 641-792-1053

## JASPER COUNTY BOARD OF SUPERVISORS AGENDA

[www.co.jasper.ia.us](http://www.co.jasper.ia.us)

January 2, 2018

9:30 a.m.

### Pledge of Allegiance

- Item 1      **Board of Supervisors**
  - a) Organization of the Board
  - b) Resolution Establishing Board Meetings
  - c) Designation of Official Newspapers
  
- Item 2      **Sheriff – John Halferty**
  - a) Shive Hattery Quote – Unfinished Pod
  
- Item 3      **Engineer – Russ Stutt**
  - a) Supplemental Agreement for Bridge BRS115
  
- Item 4      **Information Systems – Ryan Eaton**
  - a) Approval of Policy for Disclosure of Security Related Information
  
- Item 5      **Approval of Liquor Licenses**
  - a) Izaak Walton League
  - b) Exit 173, Inc
  
- Item 6      **Rental Property – 114 W 4<sup>th</sup> Street S**
  
- Item 7      **Annex Building**
  
- Item 8      **Board Appointments**
  
- Item 9      **Approval of Board of Supervisors minutes for 12/19/17**

**PUBLIC INPUT & COMMENTS**

## RESOLUTION 18-01

The Board shall hold its first meeting of each year on the first day in January which is not a Saturday, Sunday or holiday and all subsequent meetings of the Board shall be scheduled and conducted in compliance with Chapter 21.

The Board of Supervisors will meet the first four Tuesdays of the month, when possible, at 9:30 a.m. in the Board of Supervisors room.

The Board of Supervisors Office will be located in Room #203 of the Jasper County Courthouse.

Passed this 2nd day of January, 2018.

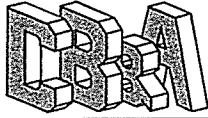
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Chairman of the Board

Attest:

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Dennis K. Parrott, Auditor



**CALHOUN-BURNS AND ASSOCIATES, INC.**  
BRIDGES ♦ STRUCTURES ♦ TRANSPORTATION

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December 13, 2017

Russ A. Stutt, P.E.  
Jasper County Engineer  
910 N. 11th Ave. E.  
Newton, IA 50208-1866

**Re: SUPPLEMENTAL AGREEMENT FOR FINAL DESIGN SERVICES  
BRIDGE C20 OVER NORTH SKUNK RIVER  
BRS-C050(115)--60-50 (FHWA 030820)  
JASPER COUNTY  
CB&A No. 2016213**

Dear Mr. Stutt:

This Supplemental Agreement is submitted in accordance with our current Consulting Engineering Contract dated August 19, 2016, for final design services for bridge number C20.

As previously discussed, we expect a new 188'-10 x 30'-6 Pretensioned Prestressed Concrete Beam (PPCB) bridge will be the most economical and appropriate replacement at this site. In addition, approach grading and paving is required to properly connect the new structure to the existing grade line. The new bridge and roadway hook-up is expected to cost about \$950,000 to construct.

The preliminary design drawings have been sent to you, the Iowa DOT, and the US Army Corps of Engineers (USACOE). Upon approvals, we will complete the design computations, perform final detailing and submit the final project plans to the County for letting.

We propose to perform the final design work for the following fees:

**V.B. ROAD PLANS**

FINAL DESIGN:	LUMP SUM = \$ 1,980.00
FINAL DETAILING:	LUMP SUM = \$ 1,910.00

**V.C. BRIDGE PLANS**

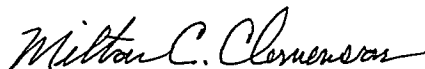
FINAL DESIGN:	LUMP SUM = \$ 7,950.00
FINAL DETAILING:	LUMP SUM = \$ 6,870.00
FINAL COORDINATION / SUBMITTALS:	AT HOURLY RATES (ESTIMATED AT \$2,300.00)
GENERAL SERVICES DURING CONSTRUCTION:	AT HOURLY RATES (ESTIMATED AT \$1,900.00)

Russ A. Stutt, P.E.  
December 13, 2017  
Page 2

All provisions of the original contract remain in effect except as modified by this supplemental agreement.

Please review this submittal and, if it is acceptable, obtain the required County signatures on all four copies. Then send the executed copies to Gregg Durbin, P.E., District 1 Local Systems Engineer at the Iowa DOT in Ames for approval of payment from your Farm-to-Market Road Fund. Please return one signed and dated copy to our office. We are ready to complete the final work on this important project for you and Jasper County.

Sincerely,



MILTON C. CLEMENSON, P.E.,  
VICE PRESIDENT

IOWA DEPARTMENT OF TRANSPORTATION  
ELIGIBLE FOR PAYMENT (FM FUNDS):

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GREGG S. DURBIN, P.E.  
DISTRICT 1 LOCAL SYSTEMS ENGINEER

DATE: \_\_\_\_\_

**APPROVED FOR JASPER COUNTY:**

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BOARD OF SUPERVISORS – CHAIR

**ATTESTED BY:**

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## Jasper County, Iowa

### Policy for Disclosure of Security Related Information

For the protection of county employees, visitors to county facilities, persons in the care, custody or under the control of the county, and property under the jurisdiction of the county, the Jasper County Board of Supervisors hereby adopts this Policy for Public Records Exemption of Security Related Information for Jasper County, Iowa (hereinafter "the County"), pursuant to Iowa Code § 22.7(50) (2013)

This policy is effective as of the \_\_\_\_ day of \_\_\_\_\_, 2017.

#### **Purpose:**

The purpose of this policy is to provide guidelines for exempting public disclosure of security related information pursuant to Iowa Code § 22.7(50).

#### **Policy Statement:**

Disclosure of certain security related information to the public may increase risks to employees, visitors, persons or property and therefore must be protected. The County shall not disclose confidential information developed and maintained by the County concerning security procedures and emergency preparedness in response to a public records request if disclosure could reasonably be expected to jeopardize such employees, visitors, persons, or property. Only information that has a reasonable likelihood of compromising or jeopardizing safety and security should be withheld under this policy.

#### **Guidelines:**

In responding to public records requests, confidential information developed and maintained by the County concerning security procedures and emergency preparedness may be withheld to help insure the safety and security of employees, visitors, persons, or property associated with the County. The following information shall be kept confidential unless otherwise ordered by a court, Jasper County Auditor, Jasper County Sheriff, or Jasper County Attorney authorizes the release of such information:

1. Architectural, engineering or construction diagrams not otherwise publicly available;
2. Information contained in records that if disclosed would significantly increase the vulnerability of critical physical systems or infrastructures of the County;
3. Information about alarm and security systems such as key or electronic codes, passwords, wiring diagrams, system specifications, security cameras and security camera footage, and security procedures and planning related to such systems;
4. Information about security systems governing information technology systems, including hardware, software, passwords and protocols;
5. Security plans and protocols, including contingency planning, continuity of operations planning and emergency response plans and protocols;
6. Information about specific threats, assessments of specific threats, and plans for addressing specific threats held by the County, recognized threat assessment team or other authorized group or individual;
7. Information about the location of hazardous materials such as controlled substances, radioactive materials, toxic materials, explosives and other hazardous biological materials;

8. Information and protocols related to cash, cash handling, cash equivalents and property with unique or extraordinary value;
9. Assessments of security vulnerability of the County, county assets, or systems.
10. Information on Wired or Wireless Infrastructure dealing with computer networks and radio communication.
11. Information on or data/video collected on Security Camera Systems, Videos, Panic system, Door Locks

**Disclosure of Security Related Information:**

Security Related Information may be disclosed to an authorized contractor or other governmental entity when necessary to maintain or improve operations of the County.

Situations in which such a necessity arises includes, but is not limited to, contractors working on the County's information or communications systems, joint projects with other entities or other public safety agencies using the County's communications systems.

**Document Identification:**

When possible, documents containing security related information will be identified with the following statement in the header and footer of each page:

CONTROLLED UNCLASSIFIED INFORMATION

**Additional Resources:**

Iowa Code § 22.7(50) (2013)

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Joe Brock, Chairman  
Board of Supervisors  
Jasper County, Iowa

ATTEST:

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Dennis Parrott, Auditor

Tuesday, December 19, 2017 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Brock, Carpenter and Cupples present and accounted for; Chairman Brock presiding.

Human Resources Director Dennis Simon asked the Supervisors to approve the hiring of a grant coordinator for the Public Health Department.

Motion by Cupples and seconded by Carpenter to adopt Resolution 17-90 a hiring resolution certifying the following to the Auditor for payroll implementation:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Public Health	1B Emergency Preparedness Grant Coordinator	Michael Morlan	\$65,000	Standard (no scale)	01/02/2018

YEA: CARPENTER, CUPPLES, BROCK

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

HR Director Simon asked the Board to create one permanent full-time position for the Public Health department.

Motion by Carpenter and seconded by Cupples to adopt Resolution 17-91 creating the full-time position of Parents as Teachers Home Visitor for the Public Health Department. Two part-time Parents as Teachers positions will be eliminated. In the event that grant ends the position will be dissolved.

YEA: CUPPLES, CARPENTER BROCK

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Carpenter and seconded by Brock to approve the standard mileage rates, as set by the U.S. Internal Revenue Service, at 54.5 cents per mile for County employees effective January 1, 2018.

YEA: BROCK and CARPENTER

NAY: CUPPLES

The County Engineer received 5 bids to replace the bridge on E. 84th St S. over Elk Creek and they are as follows:

Peterson Contractors Inc.	\$359,456.31
Herberger Construction Co. Inc.	\$368,958.21
Iowa Bridge & Culvert, L.C.	\$370,742.20
United Contractors Inc. and Subsidiaries	\$433,483.00
Cunningham-Reis Co.	\$481,370.70
Muscatine Bridge Co. Inc.	did not place a bid

Motion by Cupples and seconded by Carpenter to adopt Resolution 17-92 to accept the bid from Peterson Contractors Inc. in the amount of \$359,456.31 to replace the bridge located on E. 84<sup>th</sup> St S. over Elk Creek in Section 33-T79N-R18W in Jasper County also known as Project BROS-C050(117)—8J-50.

YEA: CARPENTER, CUPPLES, BROCK

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Motion by Carpenter and seconded by Cupples to approve the Recorder's Monthly Report of fees collected for the period beginning November 1, 2017 and ending November 30, 2017.

YEA: CUPPLES, BROCK, CARPENTER

The Supervisors heard from Ryan Eaton of the IT Department and Adam Sparks the Director of the Buildings and Grounds Department about preparing the rental located at 114 W. 4<sup>th</sup> Street S. in Newton so that the Public Health Department could move into the space on a temporary basis. Sparks was told by the Board to make the decision on the types of things that needed to go into the building so that the County's Public Health Department could operate out of that building.

Motion by Carpenter and seconded by Cupples to give Buildings and Grounds Director Adam Sparks permission to spend up to \$4,000 on air scrubbers.

YEA: CUPPLES, CARPENTER, BROCK

No action was taken on item #5 Tom Smalley a) Petition to Suspend Taxes.

Motion by Carpenter and seconded by Cupples to approve the appointment of Bill Ponder and Jane Cruchelow to the Cemetery Commission terms to expire December 31, 2020.

YEA: CUPPLES, CARPENTER, BROCK

Motion by Cupples and seconded by Carpenter to approve Supervisors minutes for 12/12/2017.

YEA: CARPENTER, CUPPLES, BROCK

Adam Otto spoke to the Supervisors concerning the "Red Bridge" project. Otto stated that he didn't feel that the County Engineer's Office had followed the Supervisors directive to find out the estimated cost to move the Red Bridge from the piers to the north bank. Engineer Stutt stated that he had indeed emailed Otto the estimate months ago and the estimated cost would be \$50,000 to \$60,000. The Supervisors indicated that Otto had received what he had asked for and that they had fulfilled their obligation to the Red Bridge project.

Motion by Carpenter and seconded by Cupples to adjourn the Tuesday, December 19, 2017 meeting of the Jasper County Supervisors.

YEA: BROCK, CUPPLES, CARPENTER

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Dennis K. Parrott, Auditor

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Joe Brock, Chairman