

Jasper County, Iowa

Joe Brock

Denny Carpenter

Doug Cupples



Board of Supervisors

Courthouse

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JASPER COUNTY BOARD OF SUPERVISORS MEETING AGENDA

www.co.jasper.ia.us

November 13, 2018

9:30 a.m.

Pledge of Allegiance

- Item 1 Sanitarian – Kevin Luetters**
 - a) Construction Evaluation Resolution for Master Matrix

- Item 2 Human Resources – Dennis Simon**
 - a) Employee Hiring Resolution – Elderly Nutrition

- Item 3 Approval of Recorder’s Monthly Report for October 2018**

- Item 4 Set Public Hearing Date for Budget Amendment**
(Recommended Date 11/27/18 at 9:30am)

- Item 5 Approval of Board of Supervisors minutes for 11/06/18**

PUBLIC INPUT & COMMENTS

1:30PM Canvass of the November 6, 2018 Election

RESOLUTION # _____

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2019 and January 31, 2020 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF JASPER COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Chair, Board of Supervisors

Date: _____

ATTEST:

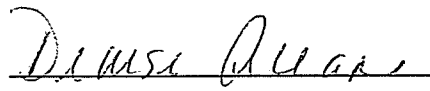
County Auditor

Date: _____

RECORDER'S MONTHLY REPORT
STATE OF IOWA, COUNTY OF JASPER

TO THE BOARD OF SUPERVISORS OF JASPER COUNTY:

I, Denise Allan, Recorder of the above named county and state do hereby certify that this is a true and correct statement of the fees collected by me in my office for the period of Oct 1, 2018 through Oct 31, 2018, and the same have been paid to the county Treasurer.


Denise Allan, Jasper County Recorder

Date: November 5, 2018

Dennis Parrott, Jasper County Auditor

Recording Fees	0001-1-07-8110-400000	<u>\$7,980.00</u>	
	(+) E-File Recording Fees	<u>\$5,310.00</u>	<u>\$13,290.00</u>
Copies	0001-1-07-8110-400000		<u>\$314.50</u>
Fed Tx Search	0001-1-07-8110-400000		<u>\$0.00</u>
Auditor's Trans	0001-1-07-9010-410000	<u>\$775.00</u>	
	(+) E-File Auditor Trans Fees	<u>\$205.00</u>	<u>\$980.00</u>
Co Trans Tax	0001-1-07-8110-404000	<u>\$2,772.92</u>	
	(+) E-File Trans Tax Fees	<u>\$821.64</u>	<u>\$3,594.56</u>
Over Payments	0001-4-07-0054-822000		<u>\$77.00</u>
ELSI Co Fees	0001-1-07-8110-403000		<u>\$164.25</u>
Co Boat Title	0001-1-22-6110-412000		<u>\$40.00</u>
Co Boat Lien	0001-1-07-8110-418000		<u>\$25.00</u>
Snow Title/Lien	0001-1-07-8110-401100		<u>\$25.00</u>
ATV/ORV Title/Lien	0001-1-07-8110-401200		<u>\$170.00</u>
Vital Cert Co	0001-1-07-8110-413000		<u>\$748.00</u>
Vital Plain Copy	0001-1-07-8110-408000		<u>\$0.00</u>
Co Marriages	0001-1-07-8110-417000		<u>\$36.00</u>
Int Bank Acct	0001-4-07-0054-600000		<u>\$2.01</u>
Record Mgmt	0024-1-07-8110-414000	<u>\$364.00</u>	
	(+) E-File Record Mgmt Fees	<u>\$237.00</u>	<u>\$601.00</u>
E-Fees	5300-1-77-0500-416000	<u>\$364.00</u>	
	(+) E-File E-Fees	<u>\$237.00</u>	<u>\$601.00</u>
Misc Revenue Fees	0001-1-07-8110-849000		<u> </u>
Total County Fee Collected for <u>October 2018</u>			<u>\$20,668.32</u>

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
01-01-01	Recording 0001-1-8110-4000-4	\$7,560.00	\$370.00	\$50.00	\$7,980.00	\$0.00	\$0.00	\$0.00	\$7,610.00
01-01-02	Recd Mgmt0024-1-8110-4140-	\$344.00	\$10.00	\$10.00	\$364.00	\$0.00	\$0.00	\$0.00	\$354.00
01-01-03	E-Fee 5300-1-0500-4160-77	\$344.00	\$10.00	\$10.00	\$364.00	\$0.00	\$0.00	\$0.00	\$354.00
01-02-00	Auditors 0001-1-9010-4100-07	\$730.00	\$15.00	\$30.00	\$775.00	\$0.00	\$0.00	\$0.00	\$760.00
01-03-01	Co Tran Tax0001-1-8110-4040	\$2,755.12	\$0.00	\$17.80	\$2,772.92	\$0.00	\$0.00	\$0.00	\$2,772.92
01-03-02	State Tran Tax	\$13,216.88	\$0.00	\$85.40	\$13,302.28	\$0.00	\$0.00	\$0.00	\$13,302.28
01-05-02	Copies 0001-1-8110-4000-07	\$314.50	\$0.00	\$0.00	\$314.50	\$0.00	\$0.00	\$0.00	\$314.50
	***** Account Group 01 Total *****	\$25,264.50	\$405.00	\$203.20	\$25,872.70	\$0.00	\$0.00	\$0.00	\$25,467.70
02-04-01	Marr Co 0001-1-8110-4170-07	\$24.00	\$0.00	\$12.00	\$36.00	\$0.00	\$0.00	\$0.00	\$36.00
02-04-02	Marriage License - State	\$186.00	\$0.00	\$93.00	\$279.00	\$0.00	\$0.00	\$0.00	\$279.00
02-04-03	3 Day Waiver	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02-04-04	Vitalcertco0001-1-8110-4130-C	\$708.00	\$0.00	\$40.00	\$748.00	\$0.00	\$0.00	\$0.00	\$748.00
02-04-05	Vital Cert State	\$2,832.00	\$0.00	\$160.00	\$2,992.00	\$0.00	\$0.00	\$0.00	\$2,992.00
02-04-06	Vital PI Copy01-1-8110-4080-C	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group 02 Total *****	\$3,750.00	\$0.00	\$305.00	\$4,055.00	\$0.00	\$0.00	\$0.00	\$4,055.00
03-01-01	Passprt Co 0001-1-8110-4150-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03-01-02	Passport - Federal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
03-03-01	Expedite Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group 03 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-00	Hunting & Fishing/Elisi	\$930.00	\$0.00	\$479.00	\$1,409.00	\$0.00	\$0.00	\$0.00	\$1,409.00
05-01-01	H&Fwf/Elisi 0001-1-8110-4030-	\$140.75	\$0.00	\$23.50	\$164.25	\$0.00	\$0.00	\$0.00	\$164.25
05-01-04	Boat Registration Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-05	Snow & Atv Registration Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-06	Boat Title Fee	\$35.00	\$0.00	\$5.00	\$40.00	\$0.00	\$0.00	\$0.00	\$40.00
05-01-07	Boat Lien Fee	\$20.00	\$0.00	\$5.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
05-01-08	Snow Title Fee	\$25.00	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
05-01-09	Snow Lien Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-10	Atv Title Fee	\$140.00	\$0.00	\$0.00	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00
05-01-11	Atv Lien Fee	\$30.00	\$0.00	\$0.00	\$30.00	\$0.00	\$0.00	\$0.00	\$30.00
05-01-12	Rsu Perm/Elisi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Revenue Totals

Charge Payment Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
05-01-13	Nrohvu Perm/Elisi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-01-14	Nrsu Perm/Elisi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-01	Boat,Write 0001-1-8110-4020-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-03	Sno/Atv Wf 0001-1-8110-4010	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-02-04	Atv/Orv T&L Co 00011811040'	\$170.00	\$0.00	\$0.00	\$170.00	\$0.00	\$0.00	\$0.00	\$170.00
05-02-05	Snow T&L Co 001-1-8110-401'	\$25.00	\$0.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
05-02-06	Bt Title Co 001-1-6110-4120-2;	\$35.00	\$0.00	\$5.00	\$40.00	\$0.00	\$0.00	\$0.00	\$40.00
05-02-07	Bt Lien Co 0001-1-8110-4180-	\$20.00	\$0.00	\$5.00	\$25.00	\$0.00	\$0.00	\$0.00	\$25.00
05-03-01	Use Tax	\$688.14	\$0.00	\$0.00	\$688.14	\$0.00	\$0.00	\$0.00	\$688.14
05-03-02	la Sales Tax	\$1,192.20	\$0.00	\$240.00	\$1,432.20	\$0.00	\$0.00	\$0.00	\$1,432.20
05-03-03	Local Option Tax	\$192.20	\$0.00	\$1.00	\$193.20	\$0.00	\$0.00	\$0.00	\$193.20
05-03-04	School Tax	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
05-03-05	Overpaymt 0001-4-0054-8220-	\$77.00	\$0.00	\$0.00	\$77.00	\$0.00	\$0.00	\$0.00	\$77.00
05-03-06	Rwvs	\$1,122.95	\$0.00	\$54.65	\$1,177.60	\$0.00	\$0.00	\$0.00	\$1,177.60
	***** Account Group 05 Total *****	\$4,843.24	\$0.00	\$818.15	\$5,661.39	\$0.00	\$0.00	\$0.00	\$5,661.39
06-01-01	Balance Brought Forward	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
06-01-02	Payment	\$309.00	\$0.00	\$0.00	\$309.00	\$0.00	\$0.00	\$0.00	\$309.00
	***** Account Group 06 Total *****	\$309.00	\$0.00	\$0.00	\$309.00	\$0.00	\$0.00	\$0.00	\$309.00
07-01-01	Ucc Search 0001-1-8110-4000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-01-02	Ucc1/Term 0001-1-8110-4000-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-02-01	Fedtxsearch0001-1-8110-4000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
07-03-01	Interest On Bank Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	***** Account Group 07 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08-01-01	Clris-Standard Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08-01-02	Clris-Documnt Management I	\$0.00	\$0.00	\$5,310.00	\$5,310.00	\$0.00	\$0.00	\$0.00	\$5,310.00
08-01-03	Clris-Erecording Fee	\$0.00	\$0.00	\$237.00	\$237.00	\$0.00	\$0.00	\$0.00	\$237.00
08-01-04	Clris-Additional Tran Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
08-01-05	Clris-Transfer Fee	\$0.00	\$0.00	\$205.00	\$205.00	\$0.00	\$0.00	\$0.00	\$205.00
08-01-06	Clris-Transfer Tax	\$0.00	\$0.00	\$4,763.20	\$4,763.20	\$0.00	\$0.00	\$0.00	\$4,763.20
	***** Account Group 08 Total *****	\$0.00	\$0.00	\$10,752.20	\$10,752.20	\$0.00	\$0.00	\$0.00	\$10,752.20

Revenue Totals

Account Number	Account Description	Cash/Check (1)	Charge	Other Pay (2)	Sub Total	Cash/Check	Other Pay	Sub Total (3)	Drawer (1) + (2) + (3)
11-66-10	Writing Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*****	Account Group 11 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
55-55-55	Federal Duck Stamp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
*****	Account Group 55 Total *****	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Final Totals :	\$34,166.74	\$405.00	\$12,078.55	\$46,650.29	\$0.00	\$0.00	\$0.00	\$46,245.29

Charge Payment Totals

Counts/Totals From 10/1/2018 Through 10/31/2018

Cash Total :	\$2,448.25	+
Check Total :	\$31,964.24	+
Other Pay Total :	\$12,078.55	+
Change Total :	\$245.75	-
Subtotal :	\$46,245.29	
Charge Total :	\$405.00	+
Grand Total :	\$46,650.29	

Number of Cash Payments :	103
Number of Check Payments :	387
Number of Change Payments :	27
Number of Charge Payments :	7
Number of Other Payments :	282
Number of Receipts :	720
Number of Voids :	4

Charge Information
Balance Forward Information
Number of Payments on Account : 8
Total Paid on Account : \$309.00

Other Payment Breakdown

Other Payment Method	Total Count	Total Paid
CREDIT CARD	29	\$1,298.35
DIRECT DEPOSIT	251	\$10,780.20
Total :	280	\$12,078.55

November 6, 2018

Tuesday, November 6, 2018 the Jasper County Board of Supervisors met in regular session at 9:30 a.m. with Supervisors Carpenter, Brock, and Cupples present and accounted for; Chairman Cupples presiding.

Maintenance Director Adam Sparks asked the board approve an Amendment to the Agreement with Shive-Hattery for the Jail Remodel. The scope of services in the amendment include contract administration including answering contractor questions and documenting, reviewing and analyzing change order requests and analyzing contractor payment applications. Providing on-site construction observations and evaluations, review project submittals and shop drawings, review contractor's pay applications and change orders, conduct a substantial completion observation and final completion observation, and facilitate project closeout documents. Included in the amendment was an hourly and reimbursable expense fees schedule. Adam did not foresee the cost exceeding \$1,000.00.

Motion by Carpenter and seconded by Brock to approve an Amendment to Agreement with Shive-Hattery for Jail Dayroom Remodel.

YEA: BROCK, CARPENTER, CUPPLES

Motion by Brock and seconded by Carpenter to adopt Resolution 18-74, a hiring resolution certifying the following appointment to the Auditor for payroll implementation:

<u>DEPARTMENT</u>	<u>POSITION</u>	<u>EMPLOYEE</u>	<u>PAY RATE</u>	<u>RANGE/STEP</u>	<u>EFFECTIVE DATE</u>
Sheriff's Office	Part-Time Dispatcher	Laura Van Kooten	\$18.10	Hire-in Non Progressive Union Scale	11/9/18

YEA: CARPENTER, BROCK, CUPPLES

A complete copy of the resolution is on file in the Office of the Jasper County Auditor.

Engineer Russ Stuff presented quotes to the board for the purchase of miscellaneous culverts and a 72" culvert. The quotes are as follows:

Metal Culverts	\$40,690.26
Contech Engineered Solutions	\$48,906.00

Motion by Brock and seconded by Carpenter to approve the purchase of culverts from Metal Culverts in the amount of \$40,690.26.

YEA: CUPPLES, CARPENTER, BROCK

Item #4 County Farm wash out repairs was tabled until next meeting.

Motion by Carpenter and seconded by Brock to approve lease renewal for the Public Health Building with Van Dee, Inc. Term of the lease is December 1, 2018 through November 30, 2019 in the amount of \$1,200 per month.

YEA: BROCK, CARPENTER, CUPPLES

Motion by Brock and seconded by Carpenter to approve Board of Supervisors minutes for 10/23/18.

YEA: CARPENTER, CUPPLES, BROCK

Motion by Carpenter and seconded by Brock to amend the agenda to include a Board Appointment.

YEA: BROCK, CARPENTER, CUPPLES

Motion by Brock and seconded by Carpenter approving the re-appointment of Andrew Stone to the Conservation Board for a 5 year term.

YEA: CARPENTER, CUPPLES, BROCK

Motion by Carpenter and seconded by Brock to adjourn the Tuesday, November 6, 2018 meeting of the Jasper County Board of Supervisors.

YEA: CARPENTER, BROCK, CUPPLES

Melissa Hartgers, Deputy Auditor

Doug Cupples, Chairman