

Jasper County Commission of Veterans Affairs  
County Annex Bldg., 115 N 2<sup>nd</sup> Ave E. Newton, Ia. 50208  
Director: Kurt M. Jackson VSO Keith N. Thorpe  
Phone (641) 792-7993 FAX (641) 787-1302  
Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Mike Naber, Matthew Smith

9 September 2020

### Minutes

At 1502 Chairwoman Susan Springer called the Regular Scheduled Meeting of the Jasper County Veterans Affairs to order. Those in attendance were Commissioners Marta Ford, Jerry Nelson and Mike Naber. Matthew Smith called in on the speaker phone. The others in attendance were Director Kurt Jackson and VSO Keith Thorpe.

The minutes of the 8 July 2020 Regular Meeting were reviewed. Marta Ford made a motion and Michael Naber seconded to accept the minutes as presented. The motion passed unanimously.

**Note:** Because of the “Derecho”, the Regular Schedule Meeting of August 2020 was cancelled.

### Unfinished Business:

1. **Veterans Resources Outreach: (Future Event):** Kurt Jackson reported that he had reserved room at DMACC for Thursday, 29 October 2020. It was the consensus of the Commission that Kurt in the next two weeks canvass possible vendors for their interest in participating in this outreach event. If more vendors than not are iffy in attending, then the Commission would reschedule for a date sometime in the Spring of 2021.

**Note:** Communications with Commissioner Matthew Smith **were lost** at this time.

### New Business:

1. **July and August 2020 Directors Activity Report** was presented to the Commission.
2. **July and August 2020 Budget Report** was presented to the Commission.
3. **Allocation Fund (FY 2020 – 2021):** Kurt Jackson reported that the \$10,000.00 has been received from the Iowa Department of Veterans Affairs. The Commission discussed various ideas of outreach for the coming year (i.e. meals; coffee time with vets; covid masks; pizza coupons; etc.) It was a consensus of the Commission that because of the “pandemic”, it will be difficult to take total advantage of this FY 2020-2021 money.
4. **“Employee Evaluation” per Iowa Code 2018, Section 21.5 (i):** Jerry Nelson made a motion and Marta Ford seconded to table the “Employee Evaluation” until the 14 October 2020 Commission Meeting. Motion passed unanimously.

### Announcements:

Keith Thorpe suggested that at the October 2020 meeting we clarify the semiannual dates of evaluating the Director. Currently the dates are to be in the months of January and June.

### Public Input: (None)

Confirm next meeting for Wednesday, October 14, 2020 at 1500 in the County Annex Building.

At 1539 Mike Naber made a motion and Jerry Nelson seconded to adjourn. The motion passed.

/s/ Keith N. Thorpe