

**Jasper County Commission of Veterans Affairs**

County Annex Bldg., 115 N 2<sup>nd</sup> Ave E. Newton, Ia. 50208

CVSO Keith N. Thorpe & Alyssa Flood

Phone (641) 792-7993 FAX (641) 787-1302

Commissioners: Marta Ford, Susan Springer, Jerry Nelson, Michael Naber, Matthew Smith

12 January 2022

**Minutes**

At 1500 Chairwoman Susan Springer called the Regular Scheduled Meeting of the Jasper County Veterans Affairs to order. The other commissioners in attendance were Marta Ford, Michael Naber and Matthew Smith. Jerry Nelson per "VOOM" and on cell phone. Also, in attendance were VSO/Secretary Keith Thorpe, Alyssa Flood, Human Resource Director Dennis Simon and Jennifer Olson 2nd Vice President of IACCVSO.

Approve Minutes 8 December 2021 Regular Meeting: Marta Ford made a motion and Mike Naber seconded to approve the minutes as presented. The motion passed unanimously.

Unfinished Business:

1. Veterans Outreach Tasks: The commission's workshop will be held later.
2. Veterans Outreach: Alyssa and Keith will attend the Quarterly Meeting of the Korean War/Era Veterans Association noon meal on 31 January 2022.

New Business:

1. December 2021 Director's Activity Report was presented to the commission.
2. December 2021 Budget was presented to the commission.
3. Allocation Fund / Donation Fund (FY2020 – 2021) was presented to the commission.
4. 2<sup>nd</sup> Quarter FY 2021 – 2022 Report to the Jasper County Board of Supervisors:  
Michael Naber made a motion and Matthew Smith seconded to approve the 2<sup>nd</sup> Quarter Report:  
The motion passed unanimously. The report will be delivered to the Board of Supervisors.
5. Jasper County Veterans Affairs Directors Vacancy and Job Description: Michael Naber made a motion that the Jasper County Human Resource Director Dennis Simon use the Poweshiek County Job Description for Director / Administrator for Veterans Affairs as a templet to modify the Jasper County Job Description for Veterans Affairs Director. Jerry Nelson seconded the motion.  
The motion passed unanimously.
6. FY 2022 -2023 Budget / VA Job Description Workshop: Schedule 1500, 21 January 2022

Announcements:

Marta and Sue announced that they plan on attending the Vet on the Hill event 19 January 2022. Also, Alyssa and Keith are planning on attending Vet on the Hill..

Public Input

Jennifer Olson stated that in the State of Iowa the current turnover of County Veterans Service Officers rate is between 48% to 56%. With that said, Jennifer shared the attributes to look for when hiring a new CVSO.

Confirm next meeting: Friday, January 21, 2022, at 1500 in the Annex Building.

At 1559 Matthew Smith made a motion and Michael Naber seconded to adjourn.  
The motion passed unanimously.

/s/ Keith N. Thorpe